JPA Board Meeting Minutes
Kern Non-Districted Land Authority (KNDLA)
Monday, September 23, 2024, at 2:00 p.m.

JPA DISTRICT REPRESENTATIVES AND ALTERNATES PRESENT
Derek Yurosek, Arvin-Edison
Amrit Mangat, Buena Vista
Spencer Birch, Cawelo
Rodney Palla, Kern Delta
Andrew Hart, Kern Tulare
Kevin Andrew, North Kern
Jeff Siemens, Olcese
Royce Fast, Pioneer
Barry Watts, Rosedale-Rio Bravo
Dan Waterhouse, Semitropic
Bret Sill, Shafter-Wasco/7th Standard Annex
Brandon Morris, Southern San Joaquin
Gary Morris, West Kern
Rob Goff, Westside
Michael Blaine, Wheeler Ridge
Chad Hathaway, Eastside

1. **Roll Call**
   Quorum Determination—Chairman Watts called the meeting to order at 2:04 p.m. after confirming the presence of a quorum, which met the threshold required under the JPA agreement.
2. **Flag Salute**
   Completed.
3. **Public Input**
   None.
4. **Approval of Minutes**
   a. **August 26, 2024**
      Amendments:
      - The title of item 11a was revised to exclude the word "grant."
      - The date was corrected from 2022 to 2024.

      A motion was made by Director Goff and seconded by Director Hart to approve the August 26, 2024, Regular Board Meeting Minutes with the aforementioned changes. The motion passed unanimously.
5. **Financial Report**
   a. **Financial Report & Accounts Payable**
      Ms. Grass reviewed the Financial Report and Accounts Payable for July 2024 and August 2024, focusing on cash calls, deposits, disbursements, receivables, and grant balances. She noted that KGA and KNDLA finances are still being reconciled, suggesting an Ad Hoc closeout meeting next month.

Ms. Grass requested approval for the disbursement of accounts payable:

- $14,708.00 as presented in Exhibit E for August 2024.
- $12,296.38 as presented in Exhibit E for July 2024.

A motion was made by Director Birch and seconded by Director Morris to approve the financial reports and disbursement of payments as advised by Ms. Grass. The motion was unanimously carried.

6. **Administration**
   a. **Consideration of circulation of RFP for Executive Officer**
      Chairman Watts presented a draft RFP for the Executive Officer position, emphasizing that the role would provide leadership and guidance to the KNDLA as directed by the Board. Key points of discussion included the need for the position, estimated hours per month (revised to 40-80 hours), and whether to include independent contractors. Ms. Echeverria was designated to receive incoming proposals.
      A motion to approve the RFP with the stated revisions was made by Director Fast and seconded by Director Blaine. The motion carried unanimously.
   b. **Website Development**
      Chairman Watts and Ms. Echeverria updated the Board on the KNDLA website's progress, including the name change from KGA to KNDLA, updated meeting schedules, and revisions to the Board of Directors page. Ms. Echeverria noted that final updates would be completed by the end of the week.
   c. **Ethics Training Requirements**
      Chairman Watts provided an overview of the legal requirement for Board members to complete ethics training. Ms. Echeverria requested proof of training completion within the last two years and reminded the Board that she would maintain records to ensure compliance. She will follow up with frequent reminders after the meeting.
7. **White Area Representatives**
   a. **Update on White Area Representatives' Ad hoc**
      Chairman Watts provided updates on the White Area Representatives Ad Hoc, including involvement from 7th Standard Annex, Eastside Water District, and Rosedale-Rio Bravo Water Storage District. He clarified that the group is responsible for the voting process and does not select representatives. Ms. Kincaid added that the Ad Hoc group will make procedural recommendations for the full Board's consideration. Chairman Watts will present a voting procedure recommendation next month.
8. **DWR Grant Administration**
   a. **Report on DWR Grant Administration**
      Mr. Gianquinto provided a brief update on the DWR grant, noting that Request No. 9 will begin next month. He also mentioned the completion of the USGS extensometer drill, which will resume operation later this year. He discussed ongoing issues with the DWR amendment related to the KGA's existence and its signatories, stating that DWR still has further questions.
9. **County of Kern Participation**
   a. **Kern County Participation Ad hoc Committee**

Director Palla reported no new updates but expected communication from the County within the week.

10. **Kern Subbasin Groundwater Sustainability Plan (GSP)**
    a. **Report on the establishment of Representative Monitoring Wells**
       Mr. Muhar provided a brief update, stating he is continuing work on establishing representative monitoring wells for the Kern Subbasin GSP.
    b. **Report on 2024 GSP Development**
       Ms. Hearn provided a progress update on the 2024 GSP, noting that she is compiling a list of final items and reviewing the final staff report on the Tule 2024 plan. She estimated that the GSP will be finalized no earlier than November 3rd.
11. **Legal**
    Ms. Kincaid provided statewide updates on DWR and SGMA. She discussed the thirteen incomplete plans awaiting determinations by DWR, as well as the five-year periodic evaluations for plans approved in 2020. She also briefed the Board on the State Water Resources Control Board (SWRCB) and Tule subbasin probationary hearings, noting that two GSAs do not have to report and pay fees but are still under probation. Lastly, she addressed a preliminary injunction regarding the SWRCB and Tulare Lake.
12. **New Business**
    None.
13. **Correspondence**
    a. **Clean Water Action Letter dated August 30, 2024**
       Chairman Watts directed the Board's attention to the letter for review.
14. **Closed Session**
    a. **Consideration of Public Employment - Government Code Section 54957(b)(1)**
       A motion to enter a closed session was made by Director Yurosek, seconded by Director Palla, and unanimously supported. Closed session commenced at 2:50 p.m. and concluded at 3:08 p.m. Chairman Watts announced that there were no reportable actions taken during the session.
15. **Adjournment**
    A motion to adjourn was made by Director Waterhouse, seconded by Director Goff, and passed unanimously. The meeting adjourned at 3:10 p.m.