JPA Board Meeting Minutes
Kern Non-Districted Land Authority (KNDLA)
Monday, August 26, 2022, at 2:30 p.m.

JPA DISTRICT REPRESENTATIVES AND ALTERNATES PRESENT
Derek Yurosek, Arvin Edison
Spencer Birch, Cawelo
Tom McCarthy, ID4
Rodney Palla, Kern Delta
Andrew Hart, Kern Tulare
Kevin Andrew, North Kern
Royce Fast, Pioneer
Barry Watts, Rosedale
Dan Waterhouse, Semitropic
Randy Bloemhof, Shafter-Wasco/7th Standard Annex
Bret Sill, Shafter-Wasco/7th Standard Annex
Gary Morris, West Kern
Rob Goff, Westside
Michael Blaine, Wheeler Ridge

JPA DISTRICT REPRESENTATIVES AND ALTERNATES LISTENED BY TELECONFERENCE
Jeff Siemens, Olcese
Amrit Mangat, Buena Vista
Brandon Morris, Southern San Joaquin
Chad Hathaway, Eastside
Angelica Martin, Tejon Ranch

1. **Roll Call**
    a. Quorum Determination – Chairman Watts called the meeting to order at 2:35 p.m. after it was confirmed there was a quorum. The Board met the threshold for a quorum under the JPA and operated under it.
2. **Flag Salute**
    a. Completed
3. **Public Input**
    a. None
4. **Approval of Minutes**
    a. Changes to the minutes to reflect that Dave Halapoff and Donna Semar were present. A motion was made by Director Hart and seconded by Director Goff to approve the July 15, 2024, Regular Board Meeting Minutes with changes to the attendance list. Directors Morris, Yurosek, and McCarthy abstained. Despite abstentions, the motion was successfully passed.
5. **KGA Close Out Matters**
    a. **Summary of KGA Close Out Process (KGA Close out Ad hoc memo)**

i. Ms. Kincaid briefed the Board on the KGA close-out process. The overview included KGA expenses incurred through June 1, 2024, bank administration changes, and continuing grant administration. There were a few questions from Directors regarding auditing and the overall JPA structure. Ms. Kincaid addressed questions and transitioned to the next agenda item.

b. <u>Consideration of Resolution 2024-01 Change of Check Signers and Administrators</u>

i. Ms. Grass briefed the Board on Resolution No. 2024-01 for the change of check signers and administrators to be consistent with the new KNDLA officers. A motion was made by Director Goff and seconded by Director Fast to change signers from Dan Waterhouse and Kim Brown to Barry Watts (Chairman), Royce Fast (Vice Chairman), and Andrew Hart (Treasurer). The motion was unanimously passed.

Ayes: Directors Derek Yurosek, Spencer Birch, Tom McCarthy, Rodney Palla, Andrew Hart, Kevin Andrew, Royce Fast, Barry Watts, Dan Waterhouse, Randy Bloemhof, Gary Morris, Rob Goff, and Michael Blaine
Noes: None
Abstaining: None

c. <u>Motion directing KGA Ad hoc to close out KGA accounting based KGA incurred debts up to June 1; develop close out financial report, until that is accomplished provide updates to KNDLA.</u>

i. Ms. Kincaid briefed the Board regarding the KGA accounting closeout. The Board discussed that all costs incurred by the KGA will be paid by the KGA with the June 1st deadline. A motion was made by Director Goff and seconded by Director Fast to direct the KGA Ad hoc to close out accounting through June 1 and to develop a closeout financial report. The motion was unanimously approved.

6. <u>Financial Report</u>

a-b. <u>May and June Financials</u> - Ms. Kincaid reviewed the Financial Report and Accounts Payable for May- June 2024. She highlighted cash calls, deposits, disbursements, receivables, and grant balances for both May and June 2024. Ms. Kincaid requested approval for the disbursement of accounts payable in the amount of $192,779.54 as presented in Exhibit E for May 31, 2024, and the amount of $608,529.31 as presented in Exhibit E for June 30, 2024. A motion was made by Director Birch and seconded by Director Yurosek to approve the financial reports and disbursement of payments as advised by Ms. Kincaid. The motion was unanimously carried.

c. <u>July Financials</u> – Ms. Kincaid briefed the Board regarding July financials. The Board was advised to modify the motion and pay the CPA $1,000 for July. A motion was made by Director Andrew and seconded by Director Hart. The motion was unanimously carried.

7. <u>KNDLA Budget</u>

a. **Consideration of June-December 2024 Budget and Cash Call (Budget Ad hoc)**
    i. Ms. Yap briefed the Board regarding the Budget Ad hoc meeting. She provided an overview and recommendations for the remaining 2024 budget and considerations for the 2025 budget. She presented two options for the 2024 budget. Considerations for both budget options included costs for administration, legal services, CPA services, grant administration, and outreach. Ms. Yap recommended approving the proposed 2024 Budget (Option 1) and authorizing a cash call from the 20 agencies. The Board discussed the budgets and the potential to appoint an Executive Director later. A motion was made by Director Hart and seconded by Director Goff to adopt the 2024 Budget (Option 1) with a cash call. The motion was unanimously carried.

8. **Administration**
    a. **Consideration of Executive Committee**
        i. Chairman Watts opened the floor for discussion regarding the consideration of an Executive Committee. There were various discussions amongst the Board members regarding the formation of a small executive committee versus having the whole group meet more frequently. The discussion was tabled and to be decided at a later date.
    b. **Consideration of Website/Logo Proposals**
        i. Ms. Echeverria briefed the Board on two proposals received for the consideration of a new KNDLA website, including a description of each proposal, and the costs associated. She specified that the simplest option would be to continue with Provost and Pritchard under their Existing Phase Amendment of $6,000 and to consider a more robust redesign effort later. Discussions continued amongst Board members regarding the costs of proposals. A motion was made by Director Waterhouse and seconded by Director Andrew to move forward with Provost and Pritchard's proposal to not exceed $6,000.
        Director Palla voted no; Director Hart abstained; all other Directors voted in support and the motion passed.
    c. **Form 700s and Sexual Harassment Requirements**
        i. Ms. Echeverria briefed the Board on the requirements to complete and return Form 700 Statement of Economic Interests and to provide verification of 2-hours of sexual harassment training. Ms. Echeverria stated she would follow up with the Board members for documentation.
    d. **Mapping Efforts**
        i. Ms. Yap briefly presented to the Board how to use the Kern County GIS online tool to view white lands by parcel inside the Kern GSA. She concluded by stating she would send out a description of how to navigate the website and post it on the KNDLA website.
    e. **Existing Agreements**

i. Ms. Kincaid briefed the Board on the number of agreements that the KGA holds. She discussed that there is more to be done for item 8e and that it would be kept on the agenda for next month's meeting.

9. **White Area Representatives**
    a. **Review and consider DRAFT white area representative appointment process**
        i. Ms. Kincaid briefed the Board on the requirements and various processes to solicit recommendations for Non-Districted Representatives (NDR). She discussed outreach for recommended candidates, mechanisms for making recommendations, timelines, eligibility requirements, closure of recommendations, and the processes for the appointment of White Area Representatives. Board members discussed the various voting and appointment options, as well as definitions for eligibility. Director Fast recommended creating a form for the NDRs to complete in order to indicate a willingness to participate. The decision to finalize the appointment process was tabled for further discussions at the next meeting. Chairman Watts transitioned the discussion to item 9b.
    b. **Appointment of a White Land Ad hoc Committee to address Nomination and Outreach (Barry)**
        i. Chairman Watts appointed an open White Land Ad hoc Committee to develop recommendations to the Board on white land nominations and outreach procedure. After the Board discussion, Chairman Watts advised that item 8b will stay on the agenda to continue receiving nominations and he would conduct outreach to pull together an Ad hoc.
10. **DWR Grant Administration**
    a. **Report on DWR Grant Administration (Jason)**
        i. Jason Gianquinto provided a brief update to the Board on the modified grant agreement. He updated the Board that USGS is back on-site drilling a deep extensometer.
    b. **Ratification of Amendment Request No.2**
        i. Jason Gianquinto presented the Grant Amendment Request No. 2. A motion was made by Director Hart and seconded by Director Fast to ratify Amendment Request No. 2. The motion was unanimously carried.
11. **County of Kern Participation**
    a. **Appointment of Grant Ad hoc Committee to encourage County of Kern Participation (Barry)**
        i. Director Palla briefed the Board on a constructive 2-hour meeting with the County regarding the State Water Resources Control Board (SWRCB) probation process under the Sustainable Groundwater Management Act (SGMA), and the Couty's level of collaboration with KNDLA. Director Fast also added that the meeting was very productive, and Director Yurosek thanked the County for their cooperation. Chairman Watts advised Director Palla and Fast to continue their efforts.
12. **Kern Subbasin Groundwater Sustainability Plan**
    a. **Report on the establishment of Representative Monitoring Wells**

i. Mr. Bartel briefed the Board on the establishment of Representative Monitoring Wells and highlighted the wells that he and Mr. Muhar are working on.

b-f. <u>Consideration of GSP release for public review; Consideration of Self-Help Enterprises (SHE) Letter of Intent; Consideration of MOU Water Collaborative; Consideration of Subbasin Coordination Agreement; Consideration of Subbasin Exceedance Policy</u>

ii. Ms. Kincaid advised Chairman Watts to approve agenda items 12b-f as presented. A motion was made by Director Hart and seconded by Director Morris. Director Blaine abstained, but all other Directors voted in support and the motion was unanimously carried.

13. <u>Legal</u>

a. <u>Consideration of Legal Counsel</u>

i. Chairman Watts opened the floor for discussion regarding the potential for change in legal counsel. After discussions, it was agreed by the Board that agenda item 13a would be discussed at the next Board meeting in closed session.

14. <u>New Business</u>

a. Following the virtual workshop hosted by the State Water Resources Control Board (SWRCB), Director Yurosek advised that KNDLA should have a representative to speak on behalf of the White Lands at similar meetings moving forward to ensure their interests are better represented.

15. <u>Correspondence</u>

a. None

16. <u>Adjournment</u>

a. Chair requested motion to adjourn. Director Yurosek made the motion, Director Fast made the second and all Directors voted in support of adjourndment.